

**Prince Alfred Square Parramatta  
Terms & Conditions**

**CONDITIONS AND GUIDELINES FOR FOOD AND OTHER STALLS**

1. All stalls are booked for two days 15 October 2022 and 16 October 2022.
  - All the moneys paid are refundable if the booking is cancelled before 28 September 2022 or if the stall is not approved. However, 50% of the amount would be deductible if booking is cancelled after 28 September 2022
  
2. The stalls will be allocated first come first serve basis. So be early and pay to get stall of your choice.
  - stall holder must advise products and goods being sold from the stall and get it approved.
  
3. Stall holder must have current Third Party / Public Liability Insurance and copy of the current Certificate of Currency must be provided with the application
  
4. Alcoholic beverages are not allowed to be served or sold. Water bottles, Tea, Coffee. Masala Tea and Lassi can be sold.
  
5. Only VEGETARIAN FOOD is allowed to be sold at the fair.
  
6. Food stall holders must obtain a Food license from Parramatta council and Hindu council will provide more information.
  - Food Stall holder must notify Food authority for their operations at Deepavali fair. Please visit <https://au.openforms.com/Form/b702ade5-0feb-4ce9-b9f0-4f22c37e5704> about requirements and obtaining of certificate.
  
  - Any food van, trailer or cart should be registered with at least one council and the Food Authority recommend it be either the council in which the van is housed or if the van is restricted to one site, the council for the site of operation. If there will be food vans and they are not registered the vans can register with The Parramatta Council and the form can be found at the following link:  
<https://au.openforms.com/Form/23c1c91d-8036-45ae-8c5a-fd9e22d48fc6>
  
  - All food stalls are required to comply with the Food Authority's Guidelines For Food Businesses at Temporary Events and the Guidelines can be found at the following link:  
[http://www.foodauthority.nsw.gov.au/Documents/industry\\_pdf/temp\\_events\\_guide\\_line.pdf](http://www.foodauthority.nsw.gov.au/Documents/industry_pdf/temp_events_guide_line.pdf)
  
7. If the stall does not have enough space to do all their food preparation and cooking within the stall then they need to hire one of the larger stalls that were available. Any breach for this incurs fines on the day by council authorities.

**8.** All food stallholders to have a surface spray food-grade sanitizer available, this does not mean 'hand- sanitiser', it refers to sanitising of food contact surfaces, i.e., benches, chopping boards etc.

**9.** All food stallholders to have protective covers to any cutlery dispensers on display at the front of the stall, or cutlery is individually pre-wrapped. This is to prevent sneezing and coughing on the cutlery from other customers.

**10.** All stallholders to have at least one Food Safety Supervisor appointed and present at the stall and a copy of their FSS certificate must be available.

**11.** All food stalls to have appropriate fire safety measures if they are doing any cooking/warming with any heat source. This means a fire extinguisher AND fire blanket and they should be easily accessible always.

**12.** Stall holders are required to set up their stall before 9:00 am on 15 October 2022 and start trading from 11am on 15 October 2022 and 16 October and must finish trading 8:00 pm on both days and must vacate the premises by 9:00 pm on 16 October 2022. All vehicles must be removed from loading / unloading area by 11.00 pm. Access to Park will be available on 14 October from 3 pm am to 6:00pm for set up. The security staff can ask to remove any vehicle seen at other times.

**13.** Unless approved by HCA, selling of food other than the approved stalls, collection of any money and distribution of any pamphlet is strictly prohibited.

**14.** Food items on sale must be properly covered and handled in accordance with the health standards of the state of NSW.

**15.** The stallholder takes the full responsibility of operating the stall. The stallholder indemnifies Hindu Council of Australia and the Hills Council against all claims and demands of any kind and from of any liability which may arise because of any services provided to public, any accident, damage, death, or injury to any third person and/or staff member or property at and/or around the stall.

**16.** It is advised to bring your own trolley to carry your goods to the stall to avoid any congestion and delays.

**17.** All vehicles used at the venue must be driven at a walking pace with hazard lights on.

**18.** Promotional banners and signage can only be exhibited with prior written approval from HCA.

**19.** All rubbish must be kept in the bins provided by stall holder. The stall area must be left clean. A clearance note in writing must be obtained from HCA before leaving the grounds. Any rubbish left by the stallholder at the site will incur clean-up cost.

**20.** Do not remove, replace, refit or re-locate the stall or its contents, any problems must be informed to the HCA.

**21.** Each Stall holder will be notified upon approval with location map.

**22.** Stallholder to abide by any other conditions, which may be, issued by HCA for safety and smooth operation of the stalls.

**23.** Stallholder found in violation of the above conditions, agrees to vacate the premises immediately. Stall rent will not be refundable.

**24.** HCA reserves the right to cancel any stall operation. All stall booking fees/ costs are non-refundable.

**IMPORTANT - Helium balloons not allowed for sale or exhibition. Fines will be levied by Parramatta Council for violation.**